

Wednesday, May 13, 2026 @ 8pm

<https://us06web.zoom.us/j/87332845351?pwd=aY7yFNh1S1UganxPCDoBZxaaKizo2g.1>

+1 780 666 0144 Canada

Meeting ID: 873 3284 5351

Passcode: 631460

Attendance: John Stephenson, Sarah Pruys, Belinda Whitford, Clair Littlefair, Ashley Coombs

Regrets:

Agenda		Notes	Decision/Action
1.	Agenda - review and approve		Lisa added president's update to the agenda. The agenda was approved with revisions.
2.	Minutes & Action Items - April 15, 2026		The minutes were approved as written.
3.	Leadership Development	Coach Licenses reminder Experience Records reminder Officials Hub reminder	Action: Sarah to remind clubs to request coaches sign up for race licences (schedule email for early July). DONE
4.	Strategic Plan		John suggested scheduling a focused meeting just for the strategic plan. Action: Sarah to reach out to Lead Dog Consulting to request availability for a final strategic plan session in August. DONE
5.	Safe Sport	Update	MACA shared next steps during May 12 meeting and had ALIAS (independent third party) attend to answer questions. ALIAS is putting together a communications package on submitting complaints for social media, posters, website links, etc so people know how to submit complaints. ALIAS will reach out once CA is signed to schedule onboarding for the board. MACA briefly showed us their Safe Sport website. Action: Belinda to draft letter to MACA advocating for funding for complaint process.

			<p>Action: Sarah to follow up with MACA re SIPs resources. DONE</p>
6.	MACA Contribution Agreement (WCLP Funding)	<p>2026 report</p> <p>2026-2029 application</p>	<p>2025-26 has been submitted.</p> <p>New CA will only be for one year and will be signed after Sport Integrity Policy Suite (SIP) is approved (done) and we have signed on with independent third party (will be done through signing of CA).</p> <p>Action: Sarah to share draft CA with the board. DONE</p> <p>Action: Board to share any feedback or concerns with draft CA with Sarah by the end of May to send to MACA.</p> <p>We are waiting on a funding application for 2026-27.</p>
7.	CWG 2027	<p>Coach Selection update</p> <p>Athlete Selection update</p>	<p>We had five applications for three open coaching positions (assistant coach, wax tech, and team manager). Two people applied for both the wax tech and team manager positions, and the other three applicants applied for the team manager position. The coach selection committee has submitted their selections to the executive and the applicants will be notified shortly.</p> <p>Action: Sarah to notify coach applicants of selections. DONE</p> <p>Following a call for expressions of interest, we received eight male and eight female expressions for six male and six female positions.</p> <p>Head Coach Clair Littlefair is working on a training plan for athletes. Once completed, the training plan will be circulated to interested athletes to follow ahead of trials.</p> <p>Clair suggested having athletes track their training over the summer to show commitment.</p> <p>Actions:</p>

			<ul style="list-style-type: none"> • Clair is working on an athlete code of conduct document for athletes interested in trying out for the team to sign. • Lisa is working on a letter to MACA/Sport North to request if U23 athletes will be allowed to join the team. • Sarah to organize coaches meeting to finalize 2027 athlete selection criteria. IN PROGRESS • Sarah to share athlete expressions of interest with Head Coach. DONE <p>Race suits have been approved and will be ordered once the team is selected.</p> <p>Rental car for the coaching team has been reserved for the CWG.</p>
8.	Meeting Calendar	<p>May: Wrap-up, AGM planning, Strategic Plan</p> <p>June:</p> <p>September:</p>	
9.	Administrator Role	Update	<p>Six applicants for administrator role. Three were approached for interviews, one interview is scheduled for May 14 and other interview dates are TBD.</p> <p>Sarah's contract has been extended until June 12, 2026.</p> <p>Ideally, there will be overlap between administrators for training purposes.</p>
10	President's Update		<p>Lisa spoke with CC Yukon, which charges all ski club members a membership fee which goes toward CC Yukon and helps pay for her role. John noted he doesn't think this has been considered for CCNWT.</p> <p>Adding an additional fee could help CCNWT raise funding for a coaching position. John suggested putting together a proposal for how an additional fee could support all clubs.</p> <p>CC Yukon also uses Nordic Pulse app, which live updates</p>

			when trails are groomed if groomers have the app on their phones. App is free to download for users.
11.	Club News and updates		<p>Yellowknife</p> <ul style="list-style-type: none"> - Vice President Chris Paci resigned last month, John is CCNWT director rep for YKSC - YKSC strategic planning underway - Celebration of Life for John Argue was held on April 18 - John was a community builder in many organizations - Nordic Cross ski event was held on April 19 - City and GNWT review of opportunity to host CWG 2035 still in process - YKSC AGM will be on June 11 (CCNWT is invited) - Amazing April - best ever - for skiing <p>Hay River</p> <ul style="list-style-type: none"> - Recently worked on spring clean-up and inventory, painting, etc. - Working on range inspection - Had wind-up party for TA/jackrabbits
12.	<p>Next meeting: June 8, 2026 @ 8:30pm</p> <p>September 2026: AGM June 8, 2026 @ 8pm</p>		<p>ACTION: RYSE Funding - Sarah to work on applications for each region. DONE</p> <p>ACTION: Sarah to send reminders and publicize the AGM. DONE</p> <p>Meeting adjourned 9:54pm.</p>