



**CROSS COUNTRY NWT
Board Meeting Minutes
November 9, 2022 – 7:00 PM
Zoom Meeting**

BY ZOOM

David Mahon, President

Lisa McShane

Shawne Kokelj

Tess Forbes, Inuvik Ski Club representative

Raphael Gelin, Fort Smith Ski Club representative

Ashley Coombs, Hay River Ski Club representative

Gary Magee, Yellowknife Ski Club representative

John Stephenson, Yellowknife Ski Club alternate representative

Sarah Pruys, Administrator

Call to Order

The meeting was called to order at 7:05 PM.

1 Approval of Agenda

The agenda was approved. President David Mahon added “Club Funding Applications” as an agenda item.

2 Approval of Minutes (October 11, 2022)

The minutes of the regular board meeting minutes of October 11, 2022 were approved after revising Gary Magee’s position to “Yellowknife Ski Club representative” from “Yellowknife Ski Club alternate representative.”

ACTION ITEM: Administrators to update and post October 11, 2022 minutes on nwtski.com and distribute minutes to the CCNWT board and clubs.

3 Action Items (October 11, 2022)

Board members noted the progress of the October 11, 2022 action items.

4 Arctic Winter Games & Canada Winter Games

i) Policies

AWG and CWG Athlete Selection Policies were circulated. Minor changes were requested by the coaches and were made. The policies will now be posted on nwtski.com.

ii) Updates

A call-out was sent out for CWG.

Sport North sent a list of the 26 registrants for AWG trials, which has been shared with coaches (mostly Yellowknife youth, one Fort Smith youth, and a group of Fort Good Hope youth).

5 Coaching

i) Professional Development Schedule

CC - Fort Smith - December 3-4, 2022

CC - Yellowknife - November 26-27, 2022

L2T - In Yellowknife in February or March with Allison McArdle (waiting on her availability)

CANSI - In Hay River in January or February with the Madsen's.

Adult Ski Training - In Inuvik in the spring (Yellowknife instructor - Jennifer Stranart has been contacted)

ACTION ITEM: Coaches must have licenses for the new season:

<https://production.zone4.ca/event/2022/8F2F5FF4/>

7 Nordiq Canada Equity Funding

Annika Olsen has been reaching out to communities in each region to explain the program and gauge interest and needs. She is keeping track of her hours for Spirit North, which will pay her via the grant after we pay them. Spirit North is going to put a call-out to their employees to see who is available in March to run the programming.

Director Shawne Kokelj suggested NWT residents also be asked to help co-lead programming or be mentored by Spirit North staff in each community where programming is run. Shawne also suggested translating event posters into the appropriate Indigenous languages (Sport Canada required at least one bilingual (French/English) poster).

ACTION ITEM: Administrators to notify Spirit North that CCNWT would like NWT instructors to be included in the program plans.

8 Insurance

CCNWT circulated an insurance manual and other documents from Nordiq Canada (NC) to clubs as well as Directors and Officers Liability Insurance - Non-Profit Entity each club must fill out.

ACTION ITEM: Clubs to fill out Directors and Officers Liability Insurance - Non-Profit Entity form which was emailed to clubs on Nov 6 and Nov 12.

When your members sign up, they become part of NC and they are insured members. CCNWT registers events to the degree possible, and then members are covered. If clubs have people who are not members skiing or using trails they are covered as “additional insured.” This is a risk the insurers are flagging more - if clubs have non-members using trails they need signage that there is a risk associated with that activity.

CCNWT should likely be providing generic signage to clubs and non-members should sign-in to confirm they acknowledge the risk associated with using the club grounds. This also extends to off-season use. Clubs are encouraged to go through insurance documents and see what this means, determine how you want to deal with non-members using facilities. There are complexities with coverage depending on where the club is located (ie municipal land, leased land). Signage examples can be found at the back of the manual. Clubs also need to fill out incident reports when someone gets injured. CCNWT is seeking clarity about the severity of the injury that needs to be reported (see Appendix C - Incident Report Form which was emailed to clubs on November 6)

ACTION ITEM: Administrators and President to clarify with NC what kinds of injuries need to be reported.

The Yellowknife Ski Club noted they have a QR code to pay online at the entrance, which likely also collects the user’s name.

5 Club Funding Applications

Club Funding Applications are due on Sunday, November 13. Please send completed applications to administrators.

9 Club news and updates

Fort Smith Ski Club

- Planning pumpkin ski
- Not enough snow for skiing yet

Hay River Ski Club

- Interested in holding Territorial Ski Races in conjunction with PABs in March
- Have snow, trails are being packed; Chuck will set tracks on Thursday
- Have first biathlon practice Thursday night
- Excited for early ski season this year

Yellowknife Ski Club

- Cash box stolen (sawed off of post)
- \$15K raised at Snow Show
- Lots of snow, people are getting out on the trails
- Wax and Wine coming up

- Fundraising coordinator wondering if other clubs want to do joint grant proposals?
- Have a wishlist of equipment items, trying to get funding to replace/fix things

Inuvik Ski Club

- Returning and new board members at AGM (Tess is president again)
- Ski trails
- Planning events (pie day, loppet)

10 Next Meeting

The next meeting will be held on Tuesday, December 13 at 7pm.

Action item: **Administrators** to confirm next board meeting date (Tuesday, December 13, 2022) with clubs and encourage clubs to send an alternate to the meeting if a club representative cannot attend.

Adjournment

The meeting was adjourned at 7:56 PM.