



**CROSS COUNTRY NWT
Board Meeting Minutes
September 13, 2022 – 7:30 PM
Zoom Meeting**

BY ZOOM

David Mahon, President

Lisa McShane

Shawne Kokelj

Tess Forbes, Inuvik Ski Club representative

Sharon Irwin, Fort Smith Ski Club representative

Ashley Coombs, Hay River Ski Club representative

Gary Magee, Yellowknife Ski Club alternate representative

John Stephenson, Yellowknife Ski Club alternate representative

Sarah Pruys, Administrator

Ollie Williams, Administrator

Call to Order

The meeting was called to order at 7:35 PM.

1 Approval of Agenda

The agenda was approved.

2 Approval of Minutes (June 27, 2022)

The minutes of the regular board meeting minutes of June 27, 2022 were approved.

ACTION ITEM: Administrators to update and post June 27, 2022 minutes on nwtski.com and distribute minutes to the CCNWT board and clubs.

3 Action Items (June 27, 2022)

Board members noted the progress of the June 27, 2022 action items.

4 Strategic Plan

Administrator Ollie Williams noted CCNWT is currently talking to two different Yellowknife-based companies to obtain quotes for the facilitation and writing of the new Strategic Plan. Ollie is meeting with them next week and will have proposals and quotes from each company by the next board meeting.

President David Mahon asked about the scope of work for the contractors. Ollie said the meeting next week will help clarify what the potential contractors need from CCNWT to develop a scope of work, and that administrators may come back to the executive for further clarification.

5 Arctic Winter Games and Canada Winter Games

David thanked Inuvik Ski Club representative Tess Forbes and Fort Smith Ski Club representative Sharon Irwin for sitting on the coach selection committee. Sharon noted for next time, having more info about coaches would have been helpful (such as having coaches submit their coaching resumes). Applicants were notified of their positions in mid-July.

ACTION ITEM: Administrators to schedule a meeting with the AWG and CWG coaching teams to discuss the Athlete Selection Policies, trials, training needs, race suits, vulnerable sector checks, etc.

i) Athlete Selection Policies

The Athlete Selection Policies and Secondary Selection Policies for the AWG and CWG are in draft, and now require input from the coaching teams. The Secondary Selection Policy also may require input from Nordiq Canada.

ACTION ITEM: Administrators to ask Nordiq Canada for Secondary Selection Policy feedback.

After the Athlete Selection Policies have been finished, administrators will update the Appeals Policy and Code of Conduct and share drafts with the board.

ACTION ITEM: Administrators to confirm with Sport North any additional NCCP courses coaching staff are required to have (ie. on making ethical decisions).

ii) Territorial Trials:

The AWG trials will be held in Yellowknife over December 7-11. December 7 and 11 are travel days. Travel is organized by Sport North, while CCNWT will be responsible for other logistics.

ACTION ITEM: Administrators to confirm with Sport North that CCNWT is responsible for organizing food and accommodations for athletes and chaperones.

ACTION ITEM: YK Ski Club to book space at the chalet from December 7-10.

Shawne noted in past years, CCNWT provided lunches for skiers during the trials, and may also need to host a supper evening event.

Sport North is requesting CWG athletes be selected by November 30, 2022. Since there may not be snow then, athletes may need to be selected based on their past experience. Trials are too different for CWG and AWG, so it's not possible to combine the two trials on the same date.

iii) Coaching

AWG:

Head coach: Stephen Dunbar
Assistant coach: Clair Littlefair
Team Manager: Kerry Wheler
Coach in training: Julia Gyapay

CWG:

Head coach: Mike Argue
Assistant coach: Clair Littlefair
Team Manager: Kerry Wheler
Wax tech: Stephen Dunbar

*ACTION ITEM: **Administrators** to post coach selection on Facebook and on the website.*

iiii) Budgets

*ACTION ITEM: **Administrators** to draft AWG and CWG budgets.*

iv) Race Suits

*ACTION ITEM: **Administrators** to identify options for race suits.*

6 Coaching

i) What coach development do clubs need?

Sharon noted she has already sent in Fort Smith's preferred coaching development options.

*ACTION ITEM: **Clubs** to let CCNWT know what coaching development they need.*

*ACTION ITEM: **Administrators** to remind clubs of Allison McArdle's certifications (we have a travel credit for her to use before December), as well as share with clubs a list of people in the NWT who can offer CC and L2T courses.*

*ACTION ITEM: **Administrators** to notify Mike Argue CCNWT will fund his T2T On-Snow expenses.*

ii) Coaching licence for the new season:

<https://production.zone4.ca/event/2022/8F2F5FF4/>

*ACTION ITEM: **Clubs** to remind coaches to sign up for coaching licenses.*

7 Budget

Ollie reminded clubs the current budget aims to preserve the status quo. Administrators are in the process of setting up a meeting with MACA to discuss spending down the carried over money from past years.

ACTION ITEM: Administrators to set up meeting with MACA to discuss spending down carried-over budget.

8 Nordiq Canada Equity Funding

CCNWT successful applied on Nordiq Canada Equity Funding, receiving \$132,000 to work with Spirit North to develop a week of ski programming in five communities in five regions across the NWT. The aim is to target communities we haven't worked in before. The application also budgets to bring young athletes from smaller communities to their nearest club community to attend events.

We are still awaiting the signed contribution agreement and are reaching out to communities with the help of ASCNWT.

ACTION ITEM: Administrators to work with ASCNWT to select communities to host ski programming.

9 Club news and updates

Fort Smith Ski Club

- Just got section of trail that slumped repaired (\$4200 bill)
- More slumps on loppet trail that need attention (these are trails that quads also use)
- AGM is October 1, will also hold BBQ and clean-up on same date
- Have lost a lot of executive members and ski instructors so it will likely be a low key year

Hay River Ski Club

- Over summer had electrical shortage at chalet; has since been fixed
- New roof put on chalet over summer
- Trail brushing has started (flood damaged sections still closed)
- Getting new LED trail lights soon (most of the funds are covered by the town)
- Met with town to talk about the damages from flooding (ski club is responsible for any repairs to far side of river, some work has been done already)

Yellowknife Ski Club

- Board met Sept 12 for first time
- Showcase event on Sept 14, club will have a booth for a few hours
- Expect to be able to start registering members Sept 14
- Have been sharing trails with other local groups; hoping this generates interest in the sport and facility (mud run, disc golf)
- Club has laid out first half of schedule (March and April events are tentative)
- Have sent event schedule from Oct- Feb to CCNWT
- Held AGM in late spring

Inuvik Ski Club

- Town Clubs Night on Sept 14, will promote ski club there
- AGM not scheduled yet, but will likely be late October

10 Next Meeting

The next meeting will be held on Tuesday, October 11 at 7pm.

Action item: **Administrators** to confirm next board meeting date (Tuesday, October 11, 2022) with clubs and encourage clubs to send an alternate to the meeting if a club representative cannot attend.

Adjournment

The meeting was adjourned at 8:45 PM.