



**CROSS COUNTRY NWT  
Board Meeting Minutes  
January 18, 2021 – 7:00 PM  
Zoom Meeting**

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**BY TELECONFERENCE**

Shawne Kokelj, President  
Angela Littlefair, Secretary & Treasurer  
Tracey Pope, Vice-President  
Ollie Williams, Administrator  
Sarah Pruys, Administrator  
John Stephenson, Yellowknife Ski Club representative

**Call to Order**

The meeting was called to order at 7:05 PM.

**1 Approval of Agenda**

The agenda was reviewed.  
Safe Sport was added to the agenda.

**2 Approval of Minutes (November 30, 2020)**

The minutes of the regular board meeting of November 30, 2020 were approved.

***ACTION ITEM: Administrators to post November 2020 minutes on nwtski.com and distribute minutes to the CCNWT board and clubs.***

**3 Action Items (November 30, 2020)**

President Shawne Kokelj confirmed with the Yellowknife Ski Club representative the Yellowknife Ski Club will host territorial races in conjunction with their annual ski races the weekend of March 20.

***ACTION ITEM: Administrators to email all clubs with the date of territorial races and notify them some travel funding is available, as well as ask them to estimate how many athletes they will be sending.***

**4 COVID-19**

Fort Smith is still working within Alberta's restrictions, which can be challenging given the seriousness of the COVID-19 situation and ensuing stricter restrictions in the province.

## 5 Coaching

### 5.1 *Community Facilitation Policy*

Shawne explained the policy is intended to address CCNWT hiring for community events. John said he circulated all policies to the Yellowknife Ski Club board and received no feedback, so the YKSC is ok with all policies.

The board discussed approaching clubs at a later date to see if they want this policy to also apply to them, or allowing clubs to adopt the policy if they choose. Discussion ensured about how to draw a line between working and volunteering, and the legalities involved in clubs taking on the role of an employer.

By consensus, the policy was adopted.

### 5.2 *Facilitator Pay Policy*

By consensus, the policy was adopted.

### 5.3 *Course Registration Policy*

Shawne noted editorial changes.

By consensus, the policy was adopted.

**ACTION ITEM: Administrators** to email finalized policies to clubs and publish them on [nwtski.com](http://nwtski.com).

## 6 Director's Insurance

Administrator Ollie Williams explained director's insurance insures directors against liabilities in their role on a board. Shawne said CCNWT can make decision regarding if directors want this type of insurance at the next annual general meeting.

**ACTION ITEM: Administrators** to inquire if Nordiq Canada has comparable insurance and distribute research about director's insurance to the board.

## 7 Safe Sport

Shawne reminded clubs to link to Safe Sport guidelines on their websites, share Safe Sport content on social media, and display Safe Sport posters at their clubhouses. John requested administrators summarize the status of Nordiq Canada and MACA's history with Safe Sport guidelines for clubs to share on social media and in their newsletters.

**ACTION ITEM: Shawne** to send Safe Sport poster to administrators.

**ACTION ITEM: Administrators** to share links, poster, and descriptions of Safe Sport guidelines with clubs.

**ACTION ITEM: Clubs** to share links, poster, and descriptions of Safe Sport guidelines with members.

## 8 Club Updates

**YELLOWKNIFE SKI CLUB**

- World Snow Day was a big success and he encouraged all clubs to register their events on the World Snow Day website.
- Reviewed SKIGO bingo game success and prizes.
- Trail grooming workshop on January 24 (helps recruit and train new groomers in trail management and safety) – have 4-5 people signed up.
- Plenty of ‘guerrilla groomer’ trails around Yellowknife.
- Wants CCNWT to look into sharing designs for affordable track setters so people can make their own, or finding track setters for people to purchase at an affordable price (like Kimberlite program).
- Ski At School, headed by Bernadette Knox and Kerry Wheler, is still a work in progress. Right now they are working on scheduling clinics and refurbishing schools’ skis.
- Schools are starting to book the ski club.
- Outdoor education is growing in Yellowknife – wants to support teachers to feel more comfortable leading these classes, particularly in things like skiing.
- Local schools loaned out skis over Christmas.

**INUVIK SKI CLUB**

- Not in attendance.

**HAY RIVER SKI CLUB**

- Not in attendance.

**FORT SMITH SKI CLUB**

- Not in attendance.

**9 Next Meeting**

The next meeting will be held Monday, February 8, 2021 at 7 PM.

Action item: **Administrators** to confirm next board meeting date (February 8, 2021) with clubs and encourage clubs to send alternate to meetings if club representative cannot attend.

**Adjournment**

The meeting was adjourned at 7:49 PM.