



**CROSS COUNTRY NWT
Board Meeting Minutes
November 30, 2020 – 7:00 PM
Zoom meeting**

BY TELECONFERENCE

Shawne Kokelj, President
Angela Littlefair, Secretary & Treasurer
Tracey Pope, Vice-President
Ollie Williams, Administrator
Sarah Pruys, Administrator
John Stephenson, Yellowknife Ski Club representative
Kevin Smith, Fort Smith Ski Club representative
Carolyn Hunter, Inuvik Ski Club representative

Call to Order

The meeting was called to order at 7:09 PM.

1 Approval of Agenda

The agenda was reviewed.
Spirit North was added as a new agenda item.
Course Fees was added under 5. Coaching.

2 Approval of Minutes (October 26, 2020)

The minutes of the regular board meeting of October 26, 2020 were approved.

ACTION ITEM: Administrators to post October and September 2020 minutes on nwtski.com and distribute minutes to the CCNWT board and clubs.

3 COVID-19 Planning

President Shawne Kokelj noted Nordiq Canada cancelled many events on November 30.

She noted Covid-19 club funding has been allocated and cheques will be arriving soon. Administrators told clubs to let them know if they need any help with Covid-19 planning.

Yellowknife Ski Club representative John Stephenson requested club reps be copied on emails to clubs.

4 Club Information

4.1 Club funding applications

Shawne said on December 1 clubs will find out their club funding amounts (including the Covid-19 amount), with the exception of the High Performance Track Attack component, which is coming later. She reminded clubs CCNWT expects reporting and photos of events to share as part of the club funding agreement.

ACTION ITEM: Administrators to inform clubs of the funding amounts.

ACTION ITEM: Executive to mail cheques to clubs.

4.2 Event calendar

The Executive requested the Yellowknife Ski Club (YKSC) consider turning their ski races into territorial races (rather than holding a separate territorial event). Shawne advised there would be additional funding to host the event and for travel for other clubs.

John will bring the request to the YKSC for discussion. He noted there is still no plan for races/events. Shawne said CCNWT understands it's challenging to make commitments.

ACTION ITEM: John to take the request of holding territorials in Yellowknife to the YKSC board for discussion.

4.3 RYSE events

RYSE funding has been confirmed for events in:

- Fort Simpson (with Anna-Spring Doerfler in December 2020)
- Fort Providence (with Kerry Wheler and Ella Kokelj in February 2021)
- Hay River (with Annika Olesen in March 2021)

RYSE funding has been applied for in:

- Fort Providence (with Ella Kokelj and Jack Panayi in December 2020)
- Three Sahtu communities (with Anna-Spring Doerfler in March)
 - Requires further detail on the schedule
 - Anna-Spring plans to visit the other two Sahtu communities in April (will require new RYSE application or ASCNWT funding)
- Inuvik (with Annika Olesen in April 2021)
 - This is pending ProtectNWT approval required by MACA
 - We'll need to resubmit this application for the 2021-22 funding year

RYSE funding needs to be applied for in:

- Yellowknife (to match the Ski-at-Schools Nordiq Canada grant)

5 Coaching

5.1 *Coach training options*

Shawne reminded attendees that Community Coaching Introduction (ICC) and Community Coaching (CC) course fees will be covered by Nordiq Canada until January 15, 2021. These courses can be done online, and participants can register on <https://thelocker.coach.ca/> (search for skiing). Participants are required to complete the multisport course first, which costs \$15.

Carolyn Hunter, the Inuvik Ski Club representative, asked about the minimum age limit for the courses. Shawne said it was 14. As per the [Minimum Age for NCCP Workshops policy](#), “The minimum age for designating a coach as NCCP “in training”, “trained”, and “certified” is 16 years of age. Therefore, U16 coaches that have completed ICC and CC Workshops will be recognized on the CAC Database with the status indicator “Under 16”. Roll-over to the appropriate post-16 status indicator will happen automatically upon their 16th birthday.”

5.2 *Facilitator Pay Policy*

By consensus, the policy was adopted.

John asked about the definition of “community facilitators.” Shawne said CCNWT requires people with a certain level of certification and a criminal record check to lead courses and workshops in communities for athletes and coaches.

ACTION ITEM: Administrators to publish the Facilitator Pay Policy (pending minor edits from Shawne).

5.3 *Course Fees Policy*

The Course Fees Policy was discussed and approved by consensus via email by club reps and the executive prior to the meeting.

CCNWT covers the learning facilitator fee and clubs can apply for funding to cover associated course costs through the club funding application. This year, there will not be charges for courses beginning prior to January 15, 2021 thanks to Nordiq Canada.

John raised the question of how ski clubs cover coach training costs. Kevin Smith, the Fort Smith Ski Club representative, noted his club has always covered the \$25 fee out of general funds. Shawne said CCNWT and the clubs can figure out the smoothest way to cover the fee in the future, but this year participants can register directly and not be charged (up until January 15, 2021).

ACTION ITEM: Administrators to format and publish the Course Fees Policy.

There are community coaching courses scheduled in Yellowknife over December 5-6 and in Hay River over January 15-17.

ACTION ITEM: Administrators to distribute the link to register for the Hay River course.

6 Sport North AGM

Shawne provided a brief summary of the Sport North AGM, held on November 28, 2020. She noted four men were added to the board. She inquired about gender equity as there are only a couple of women on the board and Sport North committed to looking into a gender equity policy.

The Executive Director position for Sport North is expected to be filled by May 2021.

7 Safe Sport

Tracey Pope, the vice-president, gave a summary of MACA's Safe Sport strategy workshop she attended along with athlete representative Ella Kokelj. Tracey said the workshop was well done - facilitators presented a national update, defined safe sport, presented the results of an engagement survey, and broke participants into groups to define the priorities.

ACTION ITEM: Tracey to share results of the engagement survey.

8 CCNWT updates

8.1 Volunteer recruitment

Angela Littlefair, secretary and treasurer, noted more CCNWT board members were needed but that the executive is unsure how to recruit more members. Shawne noted new board members need to be trained by the board.

Kevin said the club funding has helped make clubs more aware of CCNWT. John suggested identifying specific roles or tasks board members are needed for, rather than putting out a general call. Administrator Ollie Williams suggested making people aware they can have a big impact with a small time commitment on this board.

8.2 Post-secondary grant

The post-secondary grant deadline for applications is December 7. The grant committee (comprised of John and YKSC board member Kerry Wheeler) will make final decisions on who to award the grant money to by December 18. Administration will let applicants know the results of their application by December 18.

ACTION ITEM: Administrators to share the post-secondary grant application on social media and forward the application to clubs again.

8.3 Nordiq Plus

Shawne noted Nordiq Canada is launching [Nordiq Plus](#), which will help welcome members who aren't associated with a club and will give members deals.

ACTION ITEM: Administrators to share Nordiq Plus information with clubs and on social media when it becomes available.

9 Club Updates

YELLOWKNIFE SKI CLUB

- Have some snow, just started to groom tails but not enough snow to set tracks yet
- Guerrilla groomers are setting tracks on lakes around town
- Programs are running, membership is up (early bird deal was extended)
- Received approval for Nordiq Canada's Ski-at-School program (\$6,000)
- Chalet is open, some rentals happening
- Blachford Spirit Award, which recognizes young skiers with spirit for the last 30 years, was handed out (names not provided)
- Track setters - Kimberlite Centre (attached to Yellowknife Catholic Schools) is not making track setters this year due to Covid-19. The Kimberlite Centre was making them for \$300, compared to the \$1000 commercial cost.
- Iqaluit skier reached out to John for advice on running a club - John shared info on lease, land, relationship with city, programs, facility, etc.

INUVIK SKI CLUB

- AGM on Dec 2, people register online, optimistic there will be a board based on registrations
- Followed up on trail lighting - 17 lights to culvert, then another 23 lights
- 23 lights damaged beyond repair - NTPC engaged to provide linesman and labour, and the club is working with AEA to get new LED lighting
- Unearthed legacy grant - when the ski club gave up lotteries they settled an agreement for \$25K per year toward operating costs. They have not been accessing this and have contacted MACA, who said it would honor two years of the five year agreement, which ran from 2016-2021. Money was received in 2016 but reporting was not done properly. MACA will honour last year's and this year's money once they can provide financials for 2016
- MACA program also gave the club an additional \$1,000
- No snow yet

HAY RIVER SKI CLUB

- Not in attendance.

FORT SMITH SKI CLUB

- Near record snow levels (up 40cm of snow and groomers are tired!)
- Offered early bird discount, have 110 members - usually don't get over 100 until January
- Kevin Durkee held on snow development camp over the November 28 weekend

- Challenge: Alberta, where the clubhouse is located, has stricter Covid restrictions the club may or may not be in violation of. They have some calls into the Government of Alberta, but are not high priority.

10 Spirit North

CCNWT is in talks with Becky Scott of Spirit North in Alberta about pursuing a future partnership where a Spirit North employee would run community programming for CCNWT (like how Annika Olesen runs programming in Northern Alberta), but CCNWT will need to get corporate sponsorship.

Spirit North has also agreed to pay Annika's salary for the six weeks she'll be working out of the NWT this spring.

ACTION ITEM: Everyone to brainstorm corporate sponsor ideas and relay them to the administrators.

11 Next Meeting

The next meeting will be held Monday, January 11, 2021 at 7 PM.

Adjournment

The meeting was adjourned at 8:15 PM.