



# **Cross Country NWT**

## **Support for Post Secondary NWT Skiers**

### **Policy - FINAL**

This policy sets out the process used by Cross Country NWT (CCNWT) to award funding on an annual basis to NWT skiers who are pursuing post secondary education.

## **1 PRINCIPLES**

Cross Country NWT may award grants to athletes with recognized Northwest Territories roots who require financial assistance in their pursuit of the sport at specific competitive events.

Funding is awarded through an open application process with posted deadlines, communicated via the CCNWT website, social media and clubs, to members and alumni.

CCNWT's decisions are final with regard to the awarding of funding.

## **2 ELIGIBILITY OF ATHLETES**

Eligibility to apply for a grant is met when applicant is:

- Attending a post-secondary education program;
- Aged 18 to 25 at the time of the posted application deadline;
- A resident of the Northwest Territories for a period of at least three continuous years;
- A member in good standing with Nordiq Canada (typically through a member club);
- Planning to race at at least one of the following events:
  - Any NorAm Race Series event
  - Eastern or Western Canadian Championships
  - Any National Championship organized by Nordiq Canada
  - Any FIS Race or FIS World Cup
  - Any World Championship organized by FIS
  - Any Olympic or Paralympic Games
  - Any Birkebeiner event (i.e. Canada, USA, Norway)

Cross Country NWT's decision regarding the eligibility of each applicant is final.

### **3 APPLICATION PROCESS**

Cross Country NWT is responsible for assessing the organization's financial health and setting an annual budget at the beginning of each season. Applicants will be invited to apply through the CCNWT website before the posted deadline, with an application window of at least two weeks (14 full days).

Applicants should include the following information in their application:

- Past or current connection to Cross Country NWT;
- Letter from current club/coach confirming membership status and a listing of events club will be attending;
- List the event(s) if not included in the letter from coach/club;
- Experience in the sport and current goals (i.e.: past significant competitions, years of participation, hours of training...);
- A plan on how they will communicate their success to CCNWT;
- Plans for future participation in the sport (coach? instructor? volunteer?);
- Identify how the funds will be used.

CCNWT shall appoint a three-person Awards Committee to review applications and award grants according to (in no particular order):

- Availability of funds;
- Applicant's dedication to the sport;
- Applicant's dedication to CCNWT and the Northwest Territories;

The Committee will award a minimum of \$200.00 to a maximum of \$2000.00 per applicant. The Committee is not obliged to award funding of equal value to all successful applicants.

### **5 AWARDS COMMITTEE**

The Board shall appoint the members of the Awards Committee. The Committee must be free from actual and perceived conflict of interest. Where conflict of interest may exist, committee members must identify the conflict and excuse themselves from selection decisions. Parents of applicants, or other individuals deemed by CCNWT to have special interest in any application received, are not permitted to be members of the Awards Committee.

The Awards Committee shall allocate the pre-determined (by the CCNWT Board) grant amount available to applicants based on the criteria established in Sections 2 and 3, with consideration to both applicant eligibility and event eligibility.

The awards are contingent upon available budgets. The Committee may withhold awards due to lack of funds or appropriately qualified applicants.

The Committee is not obliged to allocate all available funds if, in the Committee's view, the pool of applications is either too small, or of insufficient quality, to warrant allocating all funding. Funds not allocated in a given season are to be reserved for allocation under the same policy in a future season, unless otherwise directed by the Board.

Decisions of the Awards Committee shall be communicated first to the CCNWT Board, who will then notify the successful applicants. The President will oversee the disbursement of funds.

## **6 REPORTING**

Award recipients must complete a written report to be received no later than April 30th of the season in which the applicant received funding.

Reports should provide a summary of the athlete's season such as race participation, results and related successes and experience, and identifying how funds received under the grant were used.